

# HOW TO PRINT THE 70'TH FLORIDA STATE SQUARE & ROUND DANCE CONVENTION *DANCE SCHEDULE* AS A BOOKLET

- DOWNLOAD THE FILE and SAVE IT ON YOUR COMPUTER
- OPEN ADOBE ACROBAT AND THEN SELECT AND OPEN THE DOWNLOADED FILE
- CLICK ON "File" and then "Print" – the dialogue box below will open
- Under Page Sizing & Handling Select "**Booklet**"
- Booklet Subset should be set to "**Both Sides**"
- Sheets from should be set to "**1**" and "**12**"
- Binding should be "**Left**"
- Orientation should be "**Portrait**"

