



# FLORIDA FEDERATION of SQUARE DANCERS

1. The second day of our working week-end was called to order at 9:00 a.m. on February 7, 1982, by President Ken Ford.
2. Invocation was given by Mori Sogolow. Thanks were extended to the West Coast for the refreshments. A letter was read from Frank Habersberger requesting that Nan Habersberger and Celeste Crawford be accepted as alternate delegates.
3. Roll call was taken by Conrad Bishop -- after his late arrival. All Federation officers were present. Associations were represented as follows: Northeast none, West Coast 4, Central 3, Northwest 2, and Southeast 3. Seven permanent (past presidents) delegates were present. This constituted a quorum. There were no visitors present at this time.

## 4. COMMITTEE REPORTS

a. Education & Services Committee report by John Layne: Committee members were John Layne, Walter Stoltz, Joy Richardson, Murl & Sally Herbert.

The committee volunteers to remain intact to accomplish the following:

(1) Recommendation a. (For the new dancer). First, develop a flyer concerned with dancer etiquette to be used by member associations and square dance teachers to supplement instructions for new dancers. The publication would be submitted to Florida Callers' and Cuers' organizations for revision and approval on a state-wide basis issued under the auspices of the three state organizations and the local associations of dancers.

Develop a brochure concerned with patterns and sewing directions for issue to and use by the new dancer.

(2) Recommendation b. "Introduction to the Florida Federation of Square Dancers". Newly elected delegates to the Federation would be welcomed and provided with a three-ring notebook containing the following:

- A list of current delegates.
- A copy of the By-laws of the Federation.
- A list of duties of the Federation officers.
- A sample agenda of the Federation meetings.

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- An explanation of the organization and function of the Coordinating Committee.
- A copy of the convention procedures.

In addition, an orientation session would be conducted 30 minutes prior to scheduled Federation meetings.

(3) Recommendation c. The Federation President contact Mary & PeeWee Stewart to pursue the development of a slide or film presentation as requested by civic, social or religious organizations throughout the state.

All members are requested to forward any pertinent literature to the Education Committee at the new Federation Post Office Box address.

b. Job Descriptions and Duties of Federation Officers report by Joe Vaccari: Committee members were Joe Vaccari, George Oglesby and Ron & MaryLee Van Valkenburg.

Note: An asterisk indicates 1982 changes.

## PRESIDENT

1. To act as the Executive Officer and the official representative of the Federation.
- \* 2. To preside over all Federation meetings and to conform to Robert's Rules of Order, REVISED.
3. To schedule meetings and arrange for meeting places. The President must hold a minimum of one meeting a year.
4. To prepare an agenda for each meeting in coordination with his Executive Board as he deems necessary.
5. To appoint standing and special committees, special Federation representatives as required, one member as liaison to the Florida Callers Association, and one member as liaison to the Florida Round Dance Council.
6. To be an ex-officio member of all committees. The President may attend committee meetings as he deems necessary.

## VICE-PRESIDENT

1. To aid and assist the President in his Federation duties as required or requested.
2. To arrange for tokens of appreciation for proper recognition of the outgoing President and to make presentations at the annual meeting.
- \* 3. To assume the duties of President in their absence.

PARLIAMENTARIAN

- \* 4. Shall welcome the new delegates to the Federation and provide a packet of information consisting of Articles of Incorporation, officer and delegate duties and responsibilities. This shall be done before the annual meeting and prior to assumption of duties as delegate.

SECRETARY

1. To serve as recording and corresponding Secretary for the Federation.
2. To record all minutes of meetings and to provide one copy of the minutes to the officers, delegates and alternates, of the Federation, President of the Florida Callers Association, President of the Florida Round Dance Council, and the Editor of BOW & SWING at least thirty days prior to scheduled meetings.
3. To maintain complete & up-to-date roll of the membership and as a first duty, prepare a new roster of the Board of Delegates for the coming year.
4. To notify the Board of Delegates at least thirty days in advance of all meetings.
5. To recommend to the Board of Delegates the deletion from the active roster of the names of Past Presidents who have not attended a meeting for a period of one year, as provided by Article 5, Section 2, of the Articles of Incorporation.
- \* 6. Shall order annually 5000 beginner square dance leaflets and make equal distribution to Associations at the State Convention meeting.
- \* 7. Shall insure that a copy of the Square Dance Proclamation is obtained with the signature of the Governor of the State of Florida recognizing National Square Dance Week and distributed to all Associations not later than 60 days before National Square Dance Week.

TREASURER

1. To be custodian of all Federation funds, collect all dues, and pay all properly approved bills.
2. To keep complete, current financial records, and provide a report of the financial status of the Federation at each meeting and upon request of the President.
3. To act as chairman of the annual Budget Committee.
4. To obtain bank resolution forms and bank signature cards prior to the annual meeting to facilitate the orderly transfer of the office of Treasurer.
- \* 5. Shall insure the financial records are in audit form at the annual meeting.

PARLIAMENTARIAN

1. To interpret and counsel the Executive Board on all points of parliamentary procedure which may come into controversy.
- \* 2. Shall have a copy of Robert's Rules of Order, revised edition at all meetings and be familiar with its contents.
- \* 3. Shall be coordinator and be responsible for the Florida Showcase and its display at the National Convention and such other places as directed by the President. He shall make reservation of sufficient space when the notice is received by the Federation, usually about 1 January of each year.

\* IMMEDIATE PAST PRESIDENT

- \* 1. Shall be an ex-officio member of the Executive Board for purposes of continuity.

c. FINANCE COMMITTEE REPORT by Conrad Bishop: The Finance Committee met in Room 432 on February 6, 1982, at 1:00 p.m. to draw up a proposed budget for the year of 1982. Due to inflation the committee has based these figures on approximately 15% increase over last years expenditures.

President (postage, printing, etc.)	\$ 50.00
Vice-President (postage, printing, etc.)	25.00
Secretary (postage, printing, etc.)	350.00
Badges	140.00
Plaque (president)	50.00
Showcase of Ideas	75.00
Flower Fund	75.00
Refreshments	25.00
Legal advice for tax structure	100.00
	<hr/>
	\$ 890.00

We recommend that this budget be adopted.

For purposes of meeting this budget the committee projects the following sources of revenue:

Association dues @ \$50.00 per Association	\$ 250.00
State Convention	1,400.00
	<hr/>
	\$1,650.00

It is further recommended that all funds be transferred to an interest bearing checking account known as a NOW account. Should this be accepted the treasurer will be authorized to investigate this matter and unless some unforeseen problem arises will make change.

There was no further business conducted and the meeting adjourned at 2:30 p.m.

COMMITTEE MEMBERS

Conrad Bishop -- Chairman  
Norm and Joyce Farrell  
Fred and Celeste Crawford  
Leo and Mary Richardson

d. PUBLIC AWARENESS COMMITTEE REPORT by Chet and Julia Vetter:

First a note on Delegate awareness.

Be it resolved the surviving spouse of a delegate, officer or permanent delegate of the Florida Federation of Square Dancers shall retain and be accorded the privileges and respect as if both partners were as one.

Public Awareness -- Suggestion and guidelines.

1. In requesting an article on Square Dancing in a newspaper or magazine take along a number of such stories from other publications.
2. Have numbers and names and be prepared to back them up. With names have phone numbers and addresses.
3. Have a group that can perform at nursing homes, etc. When doing this ask their cooperation in notifying the news media.
4. Contact service organizations with help on speakers and entertainment.
5. Not everyone can handle publicity so search until a person is found who can do the job.

With the help of Boots Oglesby, Mori Sogolow, Cris Nissen and Carl and Hazel Smith we had a most informative meeting covering a number of related subjects. Some of these should be presented by other committees and one will be presented later in the meeting.

e. STATE CONVENTION COMMITTEE REPORT by Frank Smith:  
We opened our meeting by reading the Suggested Florida State Square and Round Dance Procedures that were presented to this body in February of 1980. We concur with all requirements and procedures with exception to Paragraph 3, Articles a and b.

They have been changed to read -- the Florida Callers Association will be paid \$600.00 for the sounding of all halls. We then read the minutes from the previous meeting of the State Convention Committee at our own working week-end. We still agree that it is best to have our State Convention run by the Area Associations on a rotating basis and that it continue to be held in Central Florida, either Lakeland, Tampa or Orlando.

As to the problem of free ribbons for callers, cuers and clogging instructors we believe that the host association for '82 is doing about issuing of V.I.P. ribbons to the F.C.A., Round Dance Cuers and Clogging Instructors will stop the bickering that has been going on in the past conventions about free ribbons. We like the response to the Mirror Lake Facility for the cloggers. We feel that the clogging instructors should plan and program all their activities at this hall as they did in the past.

At the last State Convention a trial leadership panel was held at a non-dancing time on Sunday morning. This meeting was not a great success; it is therefore recommended that this type meeting should not be placed in our crowded State Convention activities, but should be conducted in our Area Associations activities. We feel this is where the new dancers and people aspiring to become officers in this Association and later at the state level have their introduction to leadership panels and classes. This is a summary of our meeting and I wish to thank the members of this committee. We all enjoyed and participated quite freely in these discussions. The committee was composed of Frank and Frances Smith, Howard and Vivian Wilson, Trudi Nissen, Jean Fultz, Ray Holt and Esther Layne.

f. Committee for Dancing Contacts Report by Hugh Fultz: The committee for dancing contacts discussed several approaches to the problem of dissemination of square dance information and settled on a telephone contact approach.

The suggestion was made that each association utilize 10 or so population centers (if available) with two phone contacts per center in order to have someone generally available. Names and phone numbers (including area code) only, addresses not required. The club listing approach was discarded as being too volatile to be a reliable source since clubs come and go without notice.

The address of the Federation should be included as well as the Federation officers, but not their addresses.

The existence of this unique 3-fold brochure should be publicized in the national magazines as being available.

It was the thinking of the committee that a plaque be made for each major welcome center which would show the same information as the brochure. This idea is subject to acceptance by the welcome centers.

Telephone contacts should be furnished with instructions as to key questions to ask the caller in order to direct him to the source of greatest enjoyment (welcome, what level, where are you, where are you going next, etc.)

Some state-wide events such as the State Convention could be included but one face of the brochure should be left blank for addressing by post.

Hugh Fultz was directed to proceed along the lines outlined above and to get some quotes on the cost of printing.

Committee members present: Bob and Frances Jernigan, Frank and Betty McCallister, Bob and Carol Woodard, Frank and Nan Habersberger, Hugh Fultz.

g. Cost Study on Convention Signs: Hugh Fultz said that he hopes to have something to show us along with a cost study by the first of the year. Frank Smith recommended guidelines suggested by John Layne to print extra copies -- signs for rooms. Wants to get them made up and pass them on from year to year. Suggested 1982 Convention try to do this. The signs can be placed on easels.

h. IRS Filing Committee Report: John and Esther Layne, Joe Vaccari, Conrad and Belle Bishop, Committee Members. The Committee has sent a letter of explanation and intent to file with the IRS to all member associations, the Florida Callers' Association, and the Florida Round Dance Council. A copy of this letter is attached for the Secretary's file.

A post office box has been established for the Federation. The mailing address is: Florida Federation of Square Dancers  
P. O. Box 4338  
Winter Park, FL 32793

The remaining chore for the submittal of papers is about three months away. After the papers are completed, we intend to submit them to CPA (square dancer) Ruth Cullen for final review at an estimated cost between \$50.00 and \$70.00. Ruth has been involved in submitting these forms before in conjunction with square dancers.

Respectfully submitted, John and Esther Layne.

5. Public Awareness: Chet Vetter speaking in support of Public Awareness suggested that we rent the Annahein film from Northeast and show at various gatherings. Northeast said that it was available on loan at any time. John Layne stated that the committee should continue as a standing committee.
6. Surviving Spouses: Mori Sogolow made a motion that the surviving spouse of association delegates, line officers and permanent presidents retain their voting privileges until their expiration dates. This motion was seconded and passed unanimously.
7. Proposed Budget: Conrad Bishop recommended that the proposed budget go forward as set up, with added expenditures as the Board directs. George Oglesby made the motion that we accept the proposed budget. It was seconded by Hugh Fultz. Motion carried.
8. Education and Services Committee: John Layne recommended that
  - a. the Committee on Education and Services be a continuing committee;
  - b. that the new dancer brochure and the sewing guide for new dancers be prepared; and
  - c. that the booklets be prepared for use at the next meeting.In addition, it was understood that the preparation of these booklets could cost as much as \$600 - \$800. Walter Stoltz made the motion. It was seconded by Mori Sogolow. Motion passed.
9. Introduction of Guest: Elizabeth Collier, guest of Earl Steele, was introduced to the Federation. Lacking space she sat in the back while Earl sat up front.
10. Coordinating Committee: They had nothing to report.
11. State Convention Split: Ken Ford brought up the question of state convention split. He suggested a 25% split for the association in charge. Chet stated that this subject was being handled by the Coordinating Committee, and this was as far as we could take it now.
12. Legacy: No meeting nor report. They are still waiting for report on their survey.
13. Showcase of Ideas: Request that 3 tables be reserved and that a check be sent with our request. Get freebies and deliver to Norm Farrell at the State Convention. Print extra copies of all newsletters. Display the Showcase of Ideas at the State Convention.
14. OLD BUSINESS:
  - a. IRS: John Layne stated that we have coordinated by mail with all groups in Florida so that they are aware that the



Federation is processing as a tax free corporation. The necessary forms are being prepared and will be submitted to Ruth Collum, a square dancer, for her examination prior to mailing to the IRS. We are on schedule and no motion is needed. Will keep the Federation advised.

b. United Square Dancers of America: This subject had been discussed earlier in the meeting when Joe made his report. The motion to join the U.S.D.A. was made by George Oglesby and seconded by Frank McCallister. On a roll call vote, the motion carried by 13 to 8 votes with 1 abstention. The Federation is authorized to send two delegates. They should be appointed or selected in time for them to attend the next meeting which will be held in connection with the National Convention in Detroit.

c. Committee report on Past Presidents vs. Current Delegates Voting Privileges: After considerable discussion, the committee presented the following motion: Move that each person appointed as Federation delegate will have one vote (clarified as one vote for husband and one vote for wife. A single would have one vote.) Permanent delegates (past presidents) would have one vote per couple. In case of disagreement a husband or wife would have ½ vote. A quorum was present. Motion was seconded and carried. We just changed the by-laws -- unanimously.

d. House Joint Resolution 151: An invitation to a Congressional Reception and Square Dance to be held in Washington on April 27th was brought to the attention of the chair. Anyone in the Federation who could attend was requested to get in touch with the President. Reservation is due by March 15. The reception is being held in conjunction with and hopefully in celebration of the passage of HJR 151, a resolution making Square Dancing the National Folk Dance.

e. Proposed Square Dance Film: It was stated that we would like to have a report next meeting from PeeWee Stewart on the proposed movie to be made to promote square dancing.

f. Public Address System: George Oglesby made a motion which was seconded by Esther Layne that the possibility of the Federation acquiring a public address system to use in our meetings be investigated because it is extremely hard to hear all that is going on. Motion passed and George and John were to look into this and report to the Federation at the next meeting.

g. Federation's new Mailing Address: It is P. O. Box 4338, Winter Park, FL 32793. The box costs \$26.00 per year.

h. Pensacola Special Steppers: A motion was made by Frank McCallister: "Be it resolved that due to the very special

accomplishments of the Pensacola Special Steppers and because of their untiring efforts, love and patience of their caller Frank Cherry, the Florida Federation of Square Dancers do give their unqualified support for the trip to Washington to demonstrate how square dancing can give pleasure and a sense of accomplishment to these very special people". The resolution passed. A copy of this resolution will be mailed to the Pensacola Special Steppers by the Secretary. Aside note. Esther Stoltz stated that she had been coming to these meetings since 1959 and this was the first time that she had voted. She was reminded that she had cast only ½ vote.

17. NEW BUSINESS:

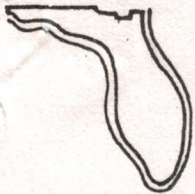
a. Florida Square and Round Dance Hall of Fame: Mori Sogolow proposed that the Florida Federation co-sponsor a Florida Square and Round Dance Hall of Fame. Mori said that he had looked into it and that it was sorely needed. He had found a permanent home which is square and round dance oriented, permanent, and has the support of callers and cuers. The place is the Strawberry Square, where we danced last night. It is a beautiful facility (Secretary's comment). Mori proposed that he and Chet follow up on this. He recommends that a board consisting of square dance callers, round dance cuers, and editors of our state and association publications select personnel to be honored in the Hall of Fame. He further stated that he felt no one who sits on the board should be eligible for the Hall of Fame until 5 years after his term is up. Mori and Chet will continue to work on this project and will report their progress at the next meeting. It should be noted that this is the first time that this has been tried in the United States.

b. Next meeting: At State Convention, Sunday, May 30th. Time and place to be announced later.

c. F.C.A. Representative: Earl Steele congratulated us on having such a nice meeting. He said the callers had met and that the program for the State Convention had been sent to the president for his approval.

d. Pensacola Special Steppers: It was proposed that the Federation pledge financial support for the Pensacola Special Steppers. Chet stated that, as much as we agree with this request, that we can not honor it as we would then be subject to many future requests.

e. Moved and Seconded that we adjourn: Unanimously agreed to at 12:10 p.m.



# FLORIDA FEDERATION of SQUARE DANCERS

TREASURER'S REPORT

7 February 1982

Bank Balance as of November 22, 1981  
error

\$

\_\_\_\_\_  
\$

RECEIPTS:

Northeast Dues  
West Coast Dues

\$

\_\_\_\_\_  
\$

\$

DISBURSEMENTS:

Fred Crawford -- Advance for  
refreshments, Nov. 1981  
American Cancer Society  
in memory of Len Levitt  
Ken Ford -- phone, copies, gift

\$

\_\_\_\_\_  
\$

\_\_\_\_\_  
\$

Bank Balance as of February 7, 1982: \$

ASSETS:

Checking Account  
Contingency Fund

\$

\$

\$

LIABILITIES

TOTAL NET WORTH:

\$

Respectfully Submitted,

/S/ Fred Crawford

Fred Crawford, Treasurer