



# FLORIDA FEDERATION of SQUARE DANCERS

The first day of the working weekend of the Florida Federation of Square Dancers was called to order by President Frank Smith at 10:00 a.m. on January 24, 1981, at the Jamaica Inn in Orlando.

The invocation was tendered by John Layne

The roll was taken by Secretary John Layne & a summary of both days is recorded on the minutes of January 25, 1981.

Committees were verified & revised by President Frank Smith to provide representation by those in attendance.

The meeting disbanded to enable the committees to meet and work seperately:

The committees reassembled after lunch to present their findings in the reports that follow:

## Job Descriptions & Duties of Federation Officers by Ken Ford -

### PRESIDENT

1. To act as the Executive Officer and the official representative of the Federation.
2. To preside over all Federation meetings and to conform to Robert's Rules of Order.
3. To schedule meetings and arrange for meeting places. The President must hold a minimum of one meeting a year.
4. To prepare an agenda for each meeting in coordination with his Executive Board as he deems necessary.
5. To appoint standing and special committees, special Federation representatives as required, one member as liaison to the Florida Callers Association, and one member as liaison to the Florida Round Dance Council.
6. To be an ex-officio member of all committees. The President may attend committee meetings as he considers necessary.

### VICE PRESIDENT

1. to aid and assist the president in his Federation duties as required or requested.
2. To arrange for tokens of appreciation for proper recognition of the outgoing President & to make the presentations at the annual meeting.
3. To assume the duties of the President in his absence.

### SECRETARY

1. To serve as recording & corresponding secretary for the Federation.
2. To record all minutes of meetings & to provide one copy of the minutes to the officers, delegates & alternates, of the Federation, President of the Florida Callers Association, President of the Florida Round Dance Council, & the Editor of Bow & Swing, at least thirty days prior to scheduled meetings.

3. To maintain complete & up-to-date roll of the membership and as a first duty, prepare a new roster of the Board of Delegates for the coming year.
4. To notify the Board of Delegates at Least thirty days in advance of all meetings.
5. To recommend to the Board of Delegates the deletion from the active roster of the names of Past Presidents who have not attended a meeting for a period of one year, as provide by Article 5, Section 2, of the Articles of Incorporation.

#### TREASURER

1. To be custodian of all Federation funds, collect all dues, & pay all properly approved bills.
2. To keep complete, current financial records, and provide a report of the financial status of the Federation at each meeting & upon request of the President.
3. To act as the Chairman of the Annual Budget Committee.
4. To obtain bank resolution forms and bank signature cards prior to the annual meeting to facilitate the orderly transfer of the office of Treasurer.

#### PARLIAMENTARIAN

1. To interpret & counsel the Executive Board on all points of parliamentary procedure which may come into controversy.
2. To be responsible for the Florida Showcase & its display at the National Convention & such other Places as directed by the President.

Ken & Mae Ford - Chairman, Joe Vaccari, Hugh & Jean Fultz, & Betty Bruce members.

State Convention Committee by Virgil Green - Several topics were discussed as to whether it would be better to have the convention ran by area associations as it is the practice now or should they be run by a committee direct from the State Federation. After open debate the concensus of the committee is that it is better to keep it as it is to encourage greater participation in the operation of the convention. Also the possible reimbursement of committee chairmen from distant areas of the state for expenses incurred in travel to & from the central area while making plans & preparations for the convention was brought forth. The committe felt this was unnecessary as the committees were volunteer & also it is possible to have dancers in the area run errands in the area when necessary. The subject of free ribbons for callers & others was discussed at some length along with the cases where callers have given their ribbons to dancers. In this respect, Bob Bland, requested that any cases of this should be brought to the attention of the executive board of the FCA as this is unethical. The committee offered the following suggestion to help solve the above problem & at the same time reduce expenses in a minor: That all full fledged members of the Florida Callers Association be admitted free on their badge only. This does not apply to learner callers or so called Green Badge Callers. Members of the Round Dance Council would be admitted free with their badge and officers & delegates to the Florida Federation of Square Dancers would be admitted on their Bederation Badge. Clogging instructors would also be admitted free on their Clogging Council badges. A suggestion was made that Legacy type panels be held in connection with the State Convention, after discussion it was agreed that this

be given a trial by holding a leadership panel at the Convention during a non-dancing time which would be on Sunday morning. No body is sure this would be worth the effort but it was felt that it was well worth trying as has the potential of doing considerable good. Discussion of clogging & its relationship to square dancing was discussed at length and all thought that we continue as now with the cloggers participating to the extent of available space. They should not receive a split of the proceeds & have no part in running the convention. It was also stressed that when space is limited as is the case in places the convention is now held that priority must be given to square dance activities first, round dancing next and all other groups such as clogging, contras, etc. be granted space when available. Perhaps plans for new convention centers may help relieve the critical space problems of our convention. It was also pointed out that clogging groups should be reminded that the square dance floor was not the place for clogging taps. This is a summary of the main topics covered at our meeting & at this time I want to thank the members of the committee for their efforts. All of them participated quite freely in the discussions & this is the name of the game as far as I am concerned.

Virgil & Elsie Green - Chairman, Bob & Carol Woodard, Earle & Betty Williams, Norm & Joyce Farrell, Grady & Jannette Rea, Marvin Taylor, Harry Cassar, Bob Bland of FCA members.

Leadership Committee by Walter Stoltz -

- I. How do you choose your new officers (Leaders)?
  - a. Watch the members bring in new members. Find those who are early & stay late; those who help with coffee-etc, sell ribbons.
- II. How do you get people to be those kind of members?
  - a. For associations, spread leadership over entire area & not "largest city" only.
- III. How do you create interest in leadership?
  - a. Contests -- new members, names, new classes.
- IV. To ensure continuity, it is recommended that there is progression at least from vice president to president.

Walter & Esther Stoltz - Chairman, Ray & Barbara Holt, Frank & Ruth Hamway members.

Finance committee by John Layne - Recommendations are as follow:

1. A budget for recurring expenses of \$625.00 be approved. The recurring expenses include: Christmas Ad, Plaque & awards, Bank charges, Badges, Administrative (printing, postage, phone).
2. A specialized project expense be approved when feasible for such projects as: Delegate admittance fees, Showcase expenses, Refreshments.
3. Non financial recommendations: that standing committees be established on an annual basis. That new delegates would be assigned to a committee automatically. That honorary committee members be appointed from the ranks of dancers to lend experience & expertise in a given area.

John & Esther Layne - Chairman, Conrad & Bell Bishop, Frank & Francis Smith members.

Education Committee by Chet Vetter - Recommendations: It is recommended the Florida Callers Association & Florida Federation of Square Dancers urge the local Callers Associations and Dancer Associations to meet semi-annually for the discussion of mutual problem areas and dancer education. We urge all Square Dance Publications to publish each others articles & editorials of general & educational interest. We suggest the widest notification of all Association & Federation meetings. We recommend the Education and Leadership Committees be disbanded & one committee Established covering both. It is hoped at future working weekends time will be allowed for Association method of operation & a question & answer period.

Chet & Julia - Chairman, Ray & Jean Williams, Jack & Pat Tucker, Lynn & Harriet Ward, Phil & Marion Fenster members.

Awareness Committee by Cris Nissen - Discussion encompassed media of radio, TV, & newspapers to contact the public, The best media appeared to be the newspaper. Since Square Dancers don't create problems they don't get much coverage from the media. Different newspaper articles were presented from Cleveland, Lorraine, Tampa, Oklahoma City and St. Petersburg. Some were well written while others left something to be desired. It was agreed that news releases should be sent to newspapers about Square Dance activities and festivals throughout the area. It was mentioned that a Square Dance column was printed in the Lake Placid Journal, a weekly newspaper. A news release was composed for the Lakeland newspaper not to be printed, but to explain what a Square Dance News Release should be like.

Cris & Trudi Nissen - Chairman, Mori & Phyllis Sogolow, Bob & Frances Jernigan members.

All committee reports were accepted & adopted.

President Frank Smith voiced the regret that callers & cuers were unable to lend more of their thinking because of their busy schedules. He hoped that we could get more participation in the future if the callers & cuers organizations were given more notice of the next working weekend.

Meeting adjourned until 9:00 A.M. Sunday, January 25, 1981.

Respectfully submitted,

*John & Esther*

John & Esther Layne  
Secretary